

## Southwark Joint Area Review Youth Service Action Plan DRAFT

Actions	Delivery Date	Lead Officer	Outcomes, Impact and Success Measures
<b>Implement the Young Southwark Participation framework</b>			
<ul style="list-style-type: none"> <li>• Review the ToR for The Youth Council and Area Forums</li> <li>• Run a Participation Conference for school council reps and key staff in schools and across CS</li> <li>• Publicise The Youth Council across the borough</li> <li>• Initiate regular Area Forum meetings and create links with the new IYSS area teams</li> <li>• Review officer roles as part of the reorganisation of Services for Young People and creation of locality team manager posts</li> </ul>	Jan 2009	Jane Bailey/Strategic lead Youth Service and Commissioning	<ul style="list-style-type: none"> <li>• ToR agreed by CSMT</li> <li>• Conference takes place and all secondary schools represented</li> <li>• All members of Youth Council and Area Forums democratically elected by Sept 2009</li> <li>• Area Forums and Youth Council meetings held regularly</li> <li>• Area delivery plans contain a section for Area Forum/Youth Council plans</li> <li>• Clear and transparent lines of responsibility in place</li> </ul>
	April 2009		
	Summer term 2009 onwards		
	Feb/March 2009		
<b>Improve young people's involvement in planning and evaluating youth work</b>			
<ul style="list-style-type: none"> <li>• Ensure that there is an expectation that all provisions publish a proposed curriculum for the year ahead. Curriculum to be discussed and reviewed with the young people who attend that provision. This to be included in commissioning/grants application process and embedded within each locality business plan.</li> </ul>	Sept 2009	Strategic lead for The Youth Service and Commissioning	<ul style="list-style-type: none"> <li>• All provisions to have a current curriculum statement in place for September 2009 onwards, together with robust arrangements for regular review of the curriculum with</li> </ul>

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<ul style="list-style-type: none"> <li>• Each Area Forum (AF) to have responsibility for evaluating the impact of each provision within their locality. This to be written into the ToR for the Area Forums.</li> <li>• Ensure that the current robust arrangements for teams of young people to be involved in the distribution of grants link in with the remit of the Area Forums and The Youth Council. ToR to be reviewed to reflect this.</li> <li>• All applicants for funding to be expected to submit a PQQ from April 2009 onwards</li> </ul>			<p>stakeholders</p> <ul style="list-style-type: none"> <li>• Each AF to have in place a timetable of visits to and/or presentations on each provision within their area.</li> <li>• Key data on each provision is regularly updated and held centrally.</li> <li>• Only third sector organisations who meet PQQ requirements are considered for funding</li> </ul>
<b>Improve the overall quality and condition of accommodation</b>			
<ul style="list-style-type: none"> <li>• Review quality of accommodation within each locality</li> <li>• Ensure that all possible sources of external funding are explored, including 'My Place' and lottery funding</li> <li>• Ensure that current performance management arrangements are robust and focussed on VFM</li> </ul>	<p>March 2009</p>	<p>Youth Service Area Manager</p>	<ul style="list-style-type: none"> <li>• Action plan in place that prioritises needs and provides a framework for future capital spend, measured against minimum standards</li> <li>• All Southwark youth buildings to have planned maintenance/ refurbishment work within current funding constraints. Maintenance of appropriate environments to be built into all relevant workplans.</li> </ul>

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<b>Improve monitoring and support arrangements for voluntary organisations.</b>			
<ul style="list-style-type: none"> <li>• Introduce the requirement that each organisation completes a PQQ prior to their application being considered</li> <li>• Review the performance management policy to reflect the reorganisation of the service</li> <li>• Include responsibility for the monitoring and evaluation of voluntary organisations in the job description of the grants officer post as part of the IYSS reorganisation.</li> </ul>	May 2009	Strategic lead The Youth Service and Commissioning	<ul style="list-style-type: none"> <li>• Centrally held records on third sector providers are accurate and current</li> <li>• Monitoring arrangements are robust and the need for support is identified and put into place in a timely manner.</li> <li>• At least 60% third sector feedback on monitoring and support arrangements judges the service as good or better.</li> <li>• All commissioned organisations complete a PQQ prior to their application being considered.</li> </ul>
<b>Improve needs assessment and strengthen the link between local needs and resource allocation.</b>			
<ul style="list-style-type: none"> <li>• Alongside Connexions and TYS the Youth Service to produce a needs assessment that reflects the realignment of budgets and the reconfiguration of services.</li> </ul>	Dec 2009	Jane Bailey	<ul style="list-style-type: none"> <li>• Resources focussed on areas of greatest need.</li> </ul>